

Xavier College Parents & Friends

General Meeting – Minutes

4th May 2010

Meeting opened: 7.03pm

Attendance and Apologies: See attendance book

Welcome and opening prayer: see attached

Previous Minutes: Accepted by Tracey Newman

2nd Carmen Agius

Business arising from previous minutes:

- Shade Canopies – no further information
 - Air conditioning – no further information
- Troy has been unable to pursue these further at this stage – item held over for next meeting

- Correspondence in:**
- PRC delegates
 - Panthers – response in relation to 2009 Walk-a-thon approach
 - Police Credit Union – response in relation to 2009 Walk-a-thon approach
 - Books for kids
 - Response email regarding Portable Shade Marquee – given to Troy Shiels
 - Parents Council – group representing parents – given to Acting Principal

Correspondence out: Nil

Acting Assistant Principal Report:

- Ongoing issues experienced with buses. 1st day back for term - Bus 26 no longer travels to Corpus Christi. Paul has been liaising with Michael Pruss (Westbus) to get a 3rd bus back for travel to the primary school. Explained that Minister for Transport is clamping down on incorrect usage of travel. (Entitlement is for closest route from school to home) Bus 5569 comes from Llandilo up Ninth Ave to school and then to Corpus Christi. Limited take-up as this doesn't arrive at school until 3.20pm. This is too late for dismissal of primary school kids and Xavier siblings can walk to the school faster (if they are unable to get onto one of the other buses). Michael has advised that the whole area is being reviewed due to new residential areas.

Bus passes for 784 & 786 have been stamped to identify legitimate home trips vs. trips by students to Westfield

Ongoing discussions with one parent in relation to Londonderry bus which travels to Penrith station. Concern raised about kids being dropped at Northern Rd as bus continues to Penrith. Parent would like to see bus divert down Ninth Ave.

Acting Principal Report:

- Year 7 information night held 3rd May 2010. Had a very good night with 2 sessions run – 5pm and 7pm. Estimate for 1st session was approx 70 families represented with another 60 families for the 2nd session. Enrolments for the last two years have been oversubscribed. For 2011, the college will only accept 180 maximum with enrolments closing 27th May. Early indications are that the number of applicants will exceed this figure.

Decision has been made for 2011 that interviews will not be required for applicants from feeder schools; Mary Mackillop, St Josephs, St Nicholas and Corpus Christi. Applicants from out of area and state schools will be required to attend interviews.

Discussed enrolment processes for other schools and advertising/marketing that has been happening in an attempt to increase enrolments. M4 bill board advertising by other catholic schools, movie and newspaper advertising discussed. Newspaper ads seem to produce a reasonable result however word of mouth seems to be the best tool available for enrolments. Feedback in relation to school visits by the college indicated this may not be very effective approach and consideration is being given to continuing with these. Greater emphasis is needed on looking at encouraging enrolments from “non feeder” schools to bring students into the Catholic Education system

- College musical – Grease – excitement around the school building with kids starting to understand the broader opportunities. P&F meeting was approached to see what level of support they could provide; posting of flyers at workplaces, volunteering services for intermission sales, promoting support of the production through ‘word of mouth’. The St Marys facility was discussed regarding issues surrounding use of lighting and sound. Additional cost has been incurred as a result with production possibly looking to run approx \$3500 over budget. **P&F agreed to donation of \$1000 to cover lighting costs with further donation to be considered if required.**

Walk-a-thon presentation:

- Meeting addressed by Chris Micallef (Captain) and Hanna Guilfoyle (Vice Captain) on behalf of the SRC to support the college having a walk-a-thon this year. PowerPoint used to present research completed and positive benefits to the school community. They discussed the level of commitment that would come from all SRC representatives to help support and encourage active participation within home groups; fundraising, ideas to help increase student engagement and collection of pledges.

P&F response given by Mandy – thanking students for the presentation and stating decision regarding conducting the walk-a-thon is a school decision. Discussed reasons that previous decision to not have a walk-a-thon had been made; lack of success and involvement from student body with only approx 20% bringing in money. Mandy reinforced that for a walk-a-thon to be successful a greater level of home group and family commitment would be needed. If the decision to have a walk-a-thon was made then P&F would work with the school and student body to provide support.

Acting Principal response given by John Ley – supported comments made by P&F president as well as stating that the college results have been outstanding regardless of the lack of air conditioning. Two clear messages given; no buses and no walking around Cranebrook streets. Possibility of still having some sort of costumes (within parameters, previous year saw a greater number of students hiring costumes which led to questioning the commitment of some, when possibly some of these funds could have been pledged).

Agreement reached that college were prepared to have a walk-a-thon in 2010 however there must be a greater level of commitment and drive from the SRC and student base otherwise it will not occur again.

ACTION: Recommendation to be taken to the P&F executive regarding level of support. The level of commitment and creation of a “go forward” plan will then need to be discussed with the college and SRC. Suggested timing of a meeting would be within the next couple of weeks.

Presidents and Fundraising Report: Minimal fundraising occurred during Term 1

- Hoyts – 42 books sold with \$324 profit (additional 10 tickets plus two La Premiere tickets for raffle prizes) Decision made to run another Hoyts fundraising each term.

ACTION: Flyers to go out Week 6 requesting return by Week 9

- Bingo – Term 2 (Proposed date 19th June

ACTION: Tracey has completed some research on availability of bingo supplies and will bring in some information

- Term 3 – fundraising to be decided

Cappuccino and pancake machines can be made available to help with fundraising events

- Term 4 – Trivia night
- Pavers – look at promoting again for families new to the school.

Treasurers Report: See attached reports

- Balance @ 30/4/2010 = \$16666.21

Question asked about IGA Community donations and process to obtain card. Information available and suggestion made that maybe a flyer should go out to Year 7 on how to update details at IGA.

ACTION: Donna to email information to John Ley by 12/5/10 for inclusion in flyer

General business:

- Question asked about the sports day and uniform code on sports day – Is this a trial and what options have been considered? Acting Principal responded with explanation of reasoning for trial. Results to date would indicate that the benefits to the school and students experienced in staggering sports days (better access to local sporting venues, reduction in incidents of reports from Westfield of inappropriate behaviour from students in sports uniform, no reported incidents at venues where there are multiple schools in attendance) Bigger and stronger ‘sports bags’ are being ordered to accommodate both shoes and clothes
- Year 11 progress reports – can an explanation of ranking go out with the report. It was explained that marks were intentionally left off these reports. A student ranking is shown to indicate student ranking against total students studying the subject. This is given to assist in understanding how your child may be travelling and to help identify if further assistance may be required.

Spot checks were done on uniforms and diaries for Yr 11 on random days as a check for this assessment block. The school will be looking at producing these style progress reports after each assessment block for senior students.

Meeting closed – 9.06pm

Next meeting – 1st June, 2010