

Xavier College Parents & Friends
General Meeting – Draft Minutes
(Subject to acceptance at next General Meeting)
5th February 2013

Meeting Opened: 7.05pm

Attendance and Apologies: See attendance book

Opening Prayer: The Angelus. Read by all.

Previous Minutes: Accepted: Rod Pringle
2nd: Margaret Dine

Business arising from previous minutes: None.

Correspondence in/out: - Bank statements for December 2012 and January 2013.

Principal's Report: Presented by Tricia Maidens

- Fabulous to see such a large turnout at tonight's meeting. Xavier College is unique for a secondary school in that we have a vibrant, consistent P&F. Lovely to see new faces to re-energise the group.
- Cards with the staff mantra have been given to all staff. There are three really important messages in the mantra. "Read every Day" is one of the implementation goals and is aimed at literacy. Literacy levels are not high due to the fact that our students are not reading enough. All research points back to the single activity of students being read to fluently. The school will be focusing on reading. Every lesson staff will read to the students for 5 minutes. "Pray every Day" will be implemented throughout the Parramatta Diocese. All students will stop at 12 midday every day, to pray "The Angelus" throughout the Diocese. All teachers will be given all information regarding their students so that they can "Know every Child" in their classes.
- In 2012 Xavier College had the highest ATAR score ever of 99.25 by Jason Johnson. Xavier College also had a top achiever with one IT student coming third in the state. The Dux assembly will be held this Thursday. Many students have picked up scholarships. Staff are looking at results to see what areas we need to look at for this year.
- All staff have been trained in Asthma and Anaphylaxis care. There are no nut products in the canteen or cooking recipes used at school. A lock down drill will take place tomorrow.
- The home group BBQ will be next Monday night, and is a great opportunity to meet the home group teachers as they are your first person to contact.

- Tricia will bring a number of opening questions to the next meeting that can be used to assist with the students reading skills, when being assisted. Look further at reading skills in our next meeting.

Assistant Principal's Report (Curriculum): Presented by Patrick Finnerty

- 30 requests have been made to change classes so far. Presently there will be nobody moved. Mid February this can be looked at again, after receiving a letter from the parent/guardian of the student, outlining the reasons for the request to change.
- Patrick runs a math tutoring class after school on a Thursday. All students that require assistance can come along.

President's Report: Presented by Karen McGann

- Welcome to all new and regular attendees to the P&F meeting.
- Trivia night has been locked in for Saturday 23rd March 2013. The night is a good opportunity as a social event to catch up as a community.

Treasurer's Report: Lorrae Green

- See attached statement.
- Closing balance as of 31st January 2013 - \$16,740.71
- Money still to be paid for the headsets for the Musical - \$1,300.00.
- Request was made for funds of \$5,400.00 for a new stage. The stage will have multiple levels and stairs. Motion put forward by Darren Lackey to fund the stairs. All present agreed to approve P&F funds to purchase the stage.

General Business:

- Flowers presented to Margaret Dine in thanks for all of her work and assistance with the P&F over the years.
- Question raised as to strictness of uniform guidelines. Skirts and shirts have been targeted so far this year. Skirts are to be on the knee, and shirts are to be tucked in for the seniors.
- Question raised regarding body art/tattoos. There is a note in the diary in reference to body art and no visible body art.
- Textbooks that are no longer required can be donated to the school if they are not going to be sold.
- Question raised regarding Xavier College participation in the auditions for next week for Captivate. Mr Hazel is looking after students who are interested in taking part in Captivate. Tricia Maidens to look into how the audition process work, what levels there are and whether it is in-house or diocesan.

Meeting closed at 8.53pm
Next meeting - Tuesday 5th March 2013