

**Xavier College Parents & Friends**  
**General Meeting – Minutes**  
**2<sup>nd</sup> November 2010**

**Meeting opened:** 7.04pm

**Attendance and Apologies:** See attendance book

**Welcome and opening prayer:** see attached

**Previous Minutes:** Accepted by Kelli Vernon  
2<sup>nd</sup> Rod Pringle

**Business arising from previous minutes:**

- Mrs Maidens unable to attend – currently in Canberra for a meeting as a representative for NSW
- Uniform policy change with introduction of senior uniform to Yr 10 has been endorsed and will commence in 2011. Full changeover is to occur with no transition year. Communication to current Yr9 to occur to explain changeover. Buy back has been arranged for Yr12 blazers which will then be available for resale.
- Laptop cabinets have arrived and have been installed.
- Discussed introduction of Moodle connection – available worldwide and means that students can access curriculum information from home. Moving toward as a minimum having all assessment information available on each year's page. Curriculum page on the site will have all details with connection only being made available in last 3 weeks. Still stabilising connection – hoping to have all assessment details and due dates for all students available by mid next year.

**Correspondence out:**

- See attached

**Correspondence in:**

- See attached. Response to fundraising request received from St Marys Band Club read to the meeting.

**Assistant Principals Report:**

- Walkathon – Donation of the iPod touch had a huge impact on student participation. Personal thanks passed onto Brian Tomkins for the donation. John to arrange some photos of the day to be placed in the computer store.
- Home group timing changes – Up to 50 to 60 students late prior to policy change. With introduction of lunch time detention the highest numbers have been about 14. Feedback was that some confusion occurred with room changes and also staffing in relation to these. Introduction of a notification system to provide details of room changes has since occurred. Summer assembly will revert to 8.30am once the HSC exams are finished.
- Question in relation to students having lunch/recess on sports days. Some conflicting messages are happening between bus drivers and staff between timing of sports and when kids should be eating. John will discuss with Mrs McCrorie to ensure uniform message is delivered by staff.
- Home group – some students are being kept back following period 2 making them late to homeroom – John will raise issue at next staff meeting. Feedback also received that some students are finding 1<sup>st</sup> period is being disrupted by late arrivals.

**Presidents Report: (message provided on Mandy's behalf by VP, Tracey)**

- Outcome of Bunnings BBQ discussed. Thanks for the help from those who were able to attend. Disappointing response for volunteers overall. Some students also assisted this year. Thanks to the P&F exec (especially to Mandy in relation to co-ordinating)

- Question asked to check if the school canopies had arrived. My Ley confirmed they have and are with the PE department.

#### **Fundraising Report:**

- Busy two months with good results. Results of the BBQ discussed – need to be mindful that the expenses in relation to the sausages are always going to make an impact on the overall profits. Any possibility of getting some the sausages donated would be helpful to maximise the outcome.
- Hoyts flyers to be distributed again before the end of year.
- Discussed Aussie Farmers direct and method of distribution of flyers. Looking at putting a story in the newsletter and leaving the flyers at the office for any interested families.
- Entertainment Fundraiser booklets – 11 books ordered and payments made.
- Trivia night – date allocated is 27/11/2010. Flyer to be organised to arrange tables - \$10 per person with 10 to a table
- Coles vouchers – My Ley advised that he thinks about 15,000 vouchers collected. Unsure of values and what sporting equipment is available from the vouchers collected.

#### **Treasurers Report:** (See attached)

- Balance as at 31<sup>st</sup> October 2010 = \$29068.75

#### **General business:**

- Shorts – can they be included in the uniform shop? Sourcing a supplier is under consideration. At the moment, grey school shorts are available at Lowes. If wearing shorts the boys need to be aware that grey socks are required to be worn.
- When does school resume? Dates will be made available and posted on the school website once confirmed. Expected that Yr7 and Yr12 to resume 31<sup>st</sup> January with remainder of school to start on the 1<sup>st</sup> February.
- Learning common and group assignments discussed – Concern that group assignments are being left to a couple of students. Any possibility that more emphasis can be placed on helping students to organise themselves as this is seen as one of the problems with this style of learning. Acknowledged that there are some social barriers to learning in this fashion and that students need to learn techniques in developing and managing relationships to help in this area.
- Structure of Yr9 'Quest' structure – changes will be made for next year. College has a good plan in place for next year to address some of the issues identified this year.
- Question asked in relation to dealing with a situation when students are experiencing difficulty in understanding teacher accents. Is there any help that can be provided to help with the student gaining a better understanding of the subject matter? Concerned that the teacher's accent may be creating a learning barrier in some instances. Advice from My Ley is to speak to the head of the department in question to see if additional support can be given. School is aware of the teacher and are working closely with them to improve this situation.

Meeting closed – 8.16pm

Next meeting – 7<sup>th</sup> December, 2010