

**Xavier College Parents & Friends**  
**General Meeting – Draft Minutes**  
(Subject to acceptance at next general meeting)  
**1<sup>st</sup> September 2015**

**Meeting opened:** 7.05pm

**Attendance and Apologies:** See attendance book

**Opening prayer:** Read by Patrick Finnerty

**Previous Minutes:** Accepted: Belinda Villettri

2<sup>nd</sup> Lorrae Green

**Business arising from previous minutes:** Nil

**Correspondence in/out:** Received letter regarding insurance for P&F – general liability

**Principal Report** – presented by Michael Pate

- World Youth Day 2016 will be in Krakow, Poland. Seven students will attend, representing the school and the diocese. Students will travel between 15<sup>th</sup> July and 14<sup>th</sup> August 2016. Miss Phillips spoke to the meeting about activities the students would be involved in over the period of their travel. The first 4 days they will be working in the Philippines at a number of schools, parishes and orphanages to support the country's recovery from typhoon Haiyan which resulted in widespread devastation in 2013. They will then travel to Krakow where our ambassadors will be involved in the WYD festival of faith. Two of the student ambassadors, Dominic Villettri and Emily Kowal talked to the P&F meeting to seek support with their fundraising efforts in preparation for their travel. The students are required to fundraise \$5,000 as their contribution. Their current fundraising has raised \$2,000 and they were keen to get ideas about fundraising alternatives they could consider.

In recognition of the efforts of the student ambassadors and acknowledging the P&F Bunnings BBQ fundraiser earlier in the year was to support the WYD 2016 fundraising, a **motion was put to the meeting** by Karen McGann to **contribute \$1,500** to the student fundraising efforts. **Motion was seconded** by Fiona Bax and voting occurred. **Voting passed the motion with \$1,500 to be donated by the P&F to the WYD ambassadors.**

- Working with three Year 9 mums to discuss possibility of having some sort of celebration for Year 9 in the absence of a formal. Michael was happy to work in partnership in making arrangements for some sort of event. Importantly, the focus would be on an event that is reasonably priced with adequate safety in place to enable the students to celebrate together. Initial plans are to look at a room being booked at Panthers with the cost being approximately \$30 per head and to be held sometime around the 30<sup>th</sup> November to the 2<sup>nd</sup> December.
- NAPLAN results – Year 9 results are trending in the right direction around numeracy however there is a need to focus on literacy as it is clear that these results reflect that improvements are needed. Discussed some of the results for different classes with statistics like 43.5%, 46.2% and even 61.5% of certain class results reflecting that students did not meet the expected level of growth for their age. Of greater concern were that 20.3% of students did not meet the minimum requirements.

HSC results have also reflected the importance of improving the NAPLAN results to ensure students are in the best place to support their performance during the completion of Stage 6 (HSC). Michael spoke passionately about the school's responsibility to the parents and the students to ensure that appropriate focus is put to improving these results. He acknowledged that to not attempt to address the concerning aspects of these results would be paramount to being negligent in the schools responsibilities when it came to student education.

HSC data as well as independent data is also reflecting some of these results. This is reinforcing the need to use the school results well to develop strategies to address the downward trend. Class results are being analysed to identify and work with teachers to also address their own developmental needs and increase their capability. Clear direction has been given to staff around the importance of this as a focus for the school. The school will continue to unpack the NAPLAN results through until the end of the year so they can guide direction and focus for next year. Any implementation plan to be put in place will focus on moving all students up by one cluster across the literacy continuum.

- Discussed PDSC sport changes for next year. Thursday afternoons will accommodate involvement in sport. There will also be opportunities to accommodate either music or environment (working in the school grounds) for students who have a preference for alternative activities. Sport fees will need to be reviewed based on the changes to the sport structure.
- Retreat changes next year will see the senior retreat be scheduled before Year 11 students' commencement of their Year 12 curriculum. The cost will be \$350 per student. This will enable the school to focus on supporting the student learning during their final year.
- Year 9 camp will move to Year 7 in 2016. This means 2016 will see both Year 7 and Year 9 students attend a camp then in 2017 it will just be Year 7 involved in an enrolment camp.
- Canteen menu – business model required review as the current structure with the school employing staff to run the canteen proving to be unsustainable. The expectations from commencing a tender process in the first week of Term 4 is that an opportunity resulting in savings of approximately \$15,000 per term is possible based on outsourcing the facility. Michael explained the decision and offers made to existing staff to prepare them for the changes to the canteen. The tender will call for menus being available for breakfast as well as recess and lunch.
- Michael recapped the information provided in the last P&F meeting regarding the changes proposed for Stage 5 electives commencing in 2016. The dedicated 50min period being incorporated for the year meeting/assembly was explained in more detail. This time is put aside to ensure that no other periods have any of their times compromised and will be used for a number of purposes. These include assemblies, year meetings, guest speakers, house meetings, tutoring groups and also masses. The expectation is that this will enable a concentrated focus on learning for all other periods.

The primary focus is to achieve an increase in each child's learning by a year each year.

- School is introducing an anti bullying policy into the school from 2016. This will focus on student management behaviours with draft copies circulated to meeting attendees for consideration and to provide an opportunity for feedback.

**Assistant Principal Report** – presented by Patrick Finnerty

- Encourage parents to email Patrick or Michael if they have any concerns
- Congratulations to Year's 7 and 10 who recently won the Blue Mountains Debating competition.

**Presidents Report** – Laura Mueller

- No report for this month. Remind parents to email any general business topics prior to the next P&F meeting.

**Treasurers Report** – Lorrae Green

- Reconciled statement presented to the meeting.
- Closing balance \$5,629-94

Meeting closed @ 8.32pm

Next meeting 3<sup>rd</sup> November, 2015