

Xavier College Parents & Friends
General Meeting – Draft Minutes
(Subject to acceptance at next general meeting)
5th May 2015

Meeting opened: 7pm

Attendance and Apologies: See attendance book

Opening prayer: Read by Patrick Finnerty

Previous Minutes: Accepted: Karen McGann

2nd Jack Maclean

Business arising from previous minutes: None

Correspondence in/out: Nil

Principal Report – Michael Pate

- School has submitted an Expression of Interest to council about the LendLease DA. At this stage no communication has been received and progress has stalled. Calls to follow up with council have not been answered. Michael will be meeting with Fiona Scott next Tuesday to discuss the building plans as well as the need for a pedestrian crossing out the front of the school.
- Very good feedback received from parents about the process school followed with regard to evacuations impacting around the Llandilo area from the recent floods.
- Board of Studies representatives as well as media to be at the school on Thursday. School is involved in piloting an online Naplan test where proposals to consider staggering when tests are taken are being considered. Fifteen of our Year 9 students will be involved. Designs under consideration allow a degree of flexibility for the school to consider when their students are ready (this may include emotional considerations as much as literacy/scholarly readiness). Development of online processes is also being looked at for students looking to leave at the end of Year 10 and receive their Record of School Achievement (ROSA). For these students there may be the option for them to sit their online tests multiple times to ensure they have the greatest opportunity to achieve their best result.
- Discussed changes to canteen and the introduction of the new 'Healthy Menu'. Audit conducted in March identified that school had not taken necessary steps which were required by 2006 to adjust canteen selections in terms of legislative changes to meet healthy guidelines. This meant school was at risk of being forced to close if changes were not made quickly. This resulted in less consultation than may have been desired. School discussed with their exec and consulted with Yr12 SRC and student leaders to gather feedback on proposed changes. School are also looking into the viability of introducing a breakfast menu.
- Questions raised around the new charges for heating food were discussed. Reasoning for the charge was to acknowledge time taken to provide this service. Profits from the canteen are very low with lack of volunteers to assist in staffing the canteen meaning the service can't continue without considering the cost. The provision of a service to heat food does take staff away from completing duties they are paid for. If families are not able to afford the charge, please ensure the school are aware of their circumstances as no student would be disadvantaged if they were not able to pay for the service.

Assistant Principal Report – Patrick Finnerty

- Discussed volume of printing at home required with some children telling parents that items like subject selection booklets must be printed. Patrick will check into messages given by staff as this is not something that he would expect to occur. Also looking into information provided about how assignments are

presented. Yr 8 examples given of a child having the choice of using PowerPoint as a format however they then couldn't hand this in as an electronic copy and were forced to print the presentation.

- School looking at electronic options for communications between parents and school; electronic permission slips & payments. Until further work occurs in this area parents are encouraged to make contact with the school if they have any questions/concerns. Patrick to look into availability of teachers email via Skoolbag app. In the meantime, parents can email Patrick in need (pfinnerty@parra.catholic.edu.au) or alternatively use the [Contact Us](#) link on the college website.
- Question asked about the school enrolment process and if any changes have occurred. Michael advised that nothing has changed. At this stage, no Year 7 2016 enrolment applications have been rejected. Confirmed that boundaries for enrolment have been lifted. Interviews for all applicants are being scheduled for 16th May between 9am to 1pm. School has 215 places available with currently over 230 applications. Offers of acceptance will be sent 24th May.
- School called the police today after a report from a parent of a dangerous driving incident where someone has driven their vehicle on the footpath when travelling toward the Northern Rd when kids were using the footpath.
- More discussions to occur around the uniform requirements when it comes to the sports uniform. Question was asked about if a student needs to change out of their sports uniform at the end of the day if their last period is a sports prac. Parent was concerned about the possibility that child may miss their bus if they are expected to do this after the bell has sounded. Patrick expressed that no child should be held back at the end of the day and he would check further with the sports department about the messages being given to students.

Presidents Report – Laura Mueller – No report. Questions received from parents raised during Assistant Principal's discussion.

Treasurers Report – Lorrae Green – reconciled statement not available for meeting.

General business –

- Next PRC meeting is on May 25th.
- Question asked about next steps with regard to considering any new start time for the college from next year. Meeting advised that more consultation still needs to occur between the community, parents and the school before any decision occurs or further discussions with BusWays are initiated.
- If considering cake stall at Bunnings for fundraising be aware that Mr Dixon has advised that he would work with the hospitality students to see how they might be able to support the event. P&F exec need to meet to discuss potential dates as Bunnings have indicated they have good availability for any dates after June 2015.

Meeting closed @ 8.45pm

Next meeting 2nd June, 2015